

Operator Certification Board Policy Manual

<i>POLICY TITLE:</i> Requesting a 2nd Review of a Denied Application	<i>POLICY NUMBER:</i> 28/14	<i>EFFECTIVE DATE:</i> Immediately
<i>ORIGIN:</i> Administrator	<i>ADOPTED BY THE BOARD ON:</i> May 9th, 2014	<i>DATE AMENDED:</i> <i>POLICY REVIEWED:</i> May 9th, 2014

Requesting a 2nd Review of a Denied Application

This policy applies to only operators who submitted their full application to the board, and it was denied and not placed in pending status.

As per Section 66 (2) of the *Water Regulations, 2002*, Operators who want to have their applications reviewed must send in a written letter/email to the OCB office within 30 days, stating their dispute with the results, and attach any supporting documentation needed for the additional review. All requests will be reviewed at the following board meeting, and the results of the second review will be mailed out accordingly.