Utility Operator 4 - Water Distribution and Treatment, Wastewater Collection and Treatment, Pender Island

Req ID: 2073
Business Unit: Electoral Area Services
Division: Water Wastewater Services Operations
Regular / Auxiliary: Regular
Job Type: Full-Time
Pay Grade: CAN/05/02/J15
Rate of Pay: $48.89 - $48.89 per hour
Hours of Work: 80 hours bi-weekly
Posting Date: November 19, 2026
Closing Date: Open until filled, submission review to begin on December 1, 2026

Summary

The focus of this position is Water Treatment and Distribution, Wastewater Collection and Treatment, Pender Island. This position performs tasks such as the installation, repair, service and maintenance of water and wastewater system components to ensure optimum performance of the Infrastructure Operations water supply, treatment and distribution systems and wastewater treatment and collection and wastewater treatment systems in accordance with divisional standard operating procedures.

The successful applicant must hold either of the base certifications EOCP Wastewater Treatment level 2 or Water Treatment Level 2. Candidates who hold additional EOCP certification could be eligible for an additional premium.

It is a requirement of this position to live on or be willing to relocate to Pender Island to meet operational requirements. Given the location of this opportunity, Pender Island, relocation support may be considered for the successful candidate. We encourage qualified and interested individuals to submit their applications.

Key Duties & Responsibilities

- Performs physically demanding construction and maintenance work.
- Ensures projects are completed successfully and operational outcomes are achieved.
- Ensures duties are carried out in compliance with rules, regulations, and standards.
- Operates and maintains equipment and vehicles including trouble shooting and problem solving.
- Reads, understands, organizes and priorities work based on design drawing, sketches, blueprints, and specifications and communicates related information and implements work plans.
- Participates with and makes recommendations related to worksite hazard assessments.

- Assists with developing work plans including hazard assessments, safe work procedures and traffic management plans.
- Inspects, maintains, troubleshoots, services and repairs equipment and facilities.
- Cleans, conducts repair and maintenance of equipment.
- Ensures required documentation and data for the maintenance management system.
- Priorities and plans tasks as assigned and obtains equipment parts and supplies to complete assigned duties.
- Provides training, work guidance and direction UOs, service persons and small crews, including coordination and planning.
- Provides information and input for performance evaluations.
- Maintains cooperative and effective working relationships with internal and external stakeholders and customers.
- Maintains positive and collaborative working relationships with internal partners.
- Recommends system and equipment improvements.
- Performs all duties of the UO 3, UO 2 and UO 1, as required
- Undertakes traffic control responsibilities.
- Liaises with contractors and maintains collaborative working relationships.
- Performs building and ground maintenance and cleaning in and around facilities.
- Participates on Confined Space Rescue Team, as directed.
- Responds to emergencies, as directed.
- Acts as Standby Operator, as required.
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

Additional Information

Water Distribution (Pender):

- Tests, cleans, repairs, exchanges, installs and maintains water mains, water services, fittings, hydrants, standpipes, valves, water meters and other related appurtenances.
- Operates and maintains construction equipment, cares for and performs regular maintenance of the equipment operated.
- Inspects, installs, repairs, services and maintains reservoir controls, pumping equipment, pressure reducing valves, pressure relief valves, pressure regulators, altitude valves, pump control valves, pressure and level records, intake screens and disinfection plant equipment.
- Performs adjustments and/or repairs.
- Performs dam inspections and reporting as required.
- Regularly monitors and reports raw water source levels.
- Organizes, collects and submits water quality samples based on water quality sampling plans.
- Performs residential meter reading duties as required.
- Performs minor fabrication tasks using department equipment, hand and power tools.

Water Treatment (Pender):

- Inspects, monitors, records and adjusts chemical process feed rates and operating conditions to ensure treatment process is optimised.
- Operates, cleans and maintains various water treatment process equipment including tanks, filters, air saturators, pumps, automated valves and various monitoring equipment.
- Regularly reviews SCADA trends to diagnose treatment plant process issues.
- Receive chemical deliveries and monitor required chemical tank capacities.
- Performs facility safety inspections and takes necessary corrective actions.

Wastewater Treatment and Collection (Pender):

- Operates and maintains components within the wastewater collection system including pump stations and leachate disposal system.
- Maintains and repairs of all components of the wastewater collection and treatment system including sewer mains, air valves, pumping stations, and odour control systems.
- Performs cleaning, servicing, adjusting, maintaining and repairing pumps, valves meters, blowers, fans and other related machinery.
- Collects and submits wastewater samples as required for facility compliance testing and reporting.
- Tests and adjusts chemical feed rates as required to optimize treatment process.
- Performs wastewater laboratory analysis to ensure wastewater treatment process is optimized.
- Performs inspection and reporting including adjustment and the recording of critical information at all wastewater facilities.

It is a requirement of this position to live on or be willing to relocate to Pender Island to meet operational requirements.

Key Skills & Abilities

- Must be physically fit to perform physically demanding work in all types of weather conditions and in a variety of environments, including confined spaces.
- Demonstrated mechanical aptitude to perform the work, and must have experience using hand-tools, power-tools, and other equipment as would be used in an utility environment.
- Demonstrated experience operating motor vehicles and construction equipment.
- Understanding and knowledge of the type of equipment used in an water and wastewater utility environment.
- Demonstrated knowledge of SCADA operating systems.
- Demonstrated ability to read, understand and follow design drawings, sketches, plans, specifications, work instructions and procedures.
- Demonstrated ability to provide leadership, training, guidance and direction as well as on-going clear communications.
- Ability to accurately follow and carry out verbal and written instruction.
- Excellent communication (verbal and written), interpersonal, and customer service skills are required.

- Maintains co-operative and effective working relationships.
- Must be able to multi-task and to balance changing workloads and priorities.
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OHS Regulations and other relevant safety statutes.
- Must understand, apply and communicate information specific to CRD safety documents and procedures.
- Respond to emergency call-outs, as required, to ensure operational needs are met.

Qualifications

- High School Graduation
- A minimum of 7 years' directly related experience

Certifications

- BC Environmental Operators Certification Program Water Treatment Level 2
- BC Environmental Operators Certification Program WasteWater Treatment Level 2
- BC Environmental Operators Certification Program WasteWater Collection Level 2
- BC Environmental Operators Certification Program Water Distribution Level 2
- Valid BC Driver's Licence Class 5

APPLICATIONS

To apply for this exciting opportunity, please visit our careers site https://www.crd.ca/careers and create a candidate profile and then click "Apply now" on the 'Utility Operator 4 Pender' to submit your resume and covering letter.

We welcome all qualified applicants to apply and may consider a combination of experience, education and/or training where possible. We value the diversity of the people we hire and serve. In our commitment to bring differing perspectives to our workplace, and to deliver the best possible service to our customers, we encourage and welcome applications from all people with diverse backgrounds, abilities, and lived experiences. Please let us know if you require an accommodation during the application and selection process. Your confidential request can be sent to careers@crd.bc.ca

The Capital Regional District wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

Making a difference...together