



Village of Avonlea

The Village of Avonlea is currently seeking applications for the permanent position of Water Treatment & Distribution Operator. The Water Plant Operator will also be responsible for Village Maintenance for a population of 398 people. This is a full-time position with benefits.

Council is willing to consider contracting the Water Treatment Plant aspect of this position.

Council is seeking someone who currently possesses the following: Class 2 Water Treatment and Class 1 Distribution and Class 1 Wastewater Treatment and Collection preferable; however, Council is willing to consider an individual with Water Treatment Level 1, if the individual is willing to training towards Level 2. The applicant should be willing to work a casual weekend rotation.

DUTIES:

- ❖ Perform daily operation and maintenance of the Water Treatment Plant
- ❖ Conduct treatment processes along with detailed sampling, monitoring and analysis of water in compliance with Saskatchewan Water Security Agency regulations.
- ❖ Submit all required reports in accordance with the regulations and acts
- ❖ Ensure that all water and wastewater treatment and distribution comply with the Permits to Operate and Drinking Water Quality Management guidelines.
- ❖ Analyze test results and instrument readings
- ❖ Complete and maintain plant logs and reports
- ❖ Send Samples to Provincial Lab weekly and samples as per permit
- ❖ Monitor and inspect plant equipment and systems to detect possible equipment malfunctions and to ensure plant systems are operating normally
- ❖ Make adjustments to optimize the water and wastewater treatment processes and record process and equipment performance
- ❖ Maintain inventory of parts and materials to support perpetual operation and maintenance of the treatment plants and related infrastructure
- ❖ Monitor, control, and respond to alarms for the water treatment plant.
- ❖ Monitor Wetland Lagoon levels, inspect facility on a semi-annual basis. Take samples as per Saskatchewan Water Security guidelines and maintain logs.
- ❖ Flush Hydrants twice per year, more often if necessary.
- ❖ Meter readings every three months
- ❖ Maintain a good working relationship with fellow employees and Village council as well as public.
- ❖ Cut grass throughout designated areas of Village during spring and summer
- ❖ Clear snow from all streets in the winter months
- ❖ Perform repairs and routine maintenance to Municipal buildings
- ❖ Road repairs, contact Paving crew for quotes.
- ❖ Tree trimming, contact Trimmers for quote on large jobs.
- ❖ Assist with repairs to infrastructure such as water breaks.
- ❖ Business Garbage Collection & Landfill Maintenance.
- ❖ Other duties, as required

QUALIFICATIONS:

- ❖ Class 2 Water Treatment and Class 1 Water Distribution, in addition to Class 1 Wastewater Treatment and Collection.
- ❖ Grade 12 or equivalent
- ❖ Valid Class 5 Saskatchewan Driver's License
- ❖ Experience with operating commercial mowers, skid steer and street sweeper.
- ❖ Knowledge and experience managing a Water Treatment Facility.

Please submit application including Cover Letter and salary expectations to:

**Village of Avonlea
Box 209
Avonlea, Saskatchewan
S0H 0C0**

avonlea@sasktel.net

For more information, please contact the Municipal Office at 306-868-2221.

*****This position will remain open until a suitable candidate is found***
Only those candidates selected for an interview will be contacted.**