



**THE TOWN OF CHURCHBRIDGE Now Hiring:
PUBLIC WORKS FOREMAN or FOREWOMAN**

Position begins immediately. Successful candidate will oversee the public works department for the Town of 800+ residents as well as supervise staff.

Responsibilities:

- Road maintenance and repair;
- Operation, maintenance, and repair of the Water and Wastewater systems;
- Providing hands-on support on equipment;
- Ensure proper records are maintained by staff and provide written reports, analysis, and recommendations on public works to Administration and Council;
- Be able to prepare and present departmental budget, determine resource needs and financing requests; and,
- Have thorough knowledge of street construction and maintenance, water and sewer system operation and maintenance, and building maintenance through relevant experience.

Qualifications required:

- Able to Operate Heavy Equipment; certification on heavy equipment is an asset.
- Strong oral and written communications
- Leadership skills
- Possess knowledge of safety principles and practices
- Team player and work with minimal supervision
- Clear Driver's Abstract, Criminal Record Check, and Vulnerable Sector Search

Qualifications Preferred:

- Class 1 Level 1 Water Treatment & Distribution Certification
- Class 1 Level 1 Waste Water Treatment & Collection

The position is full-time, 40 hours per week, permanent position with on call availability once per month. Required to be within 30- minute proximity to the Town of Churchbridge for responding to emergencies. Benefits include: Dental, Vision, STD, LTD, Health, and Municipal Pension. Signing Bonus and Moving Allowance may be available for the successful candidate.

The Town of Churchbridge thanks all applicants for their interest; however, only those candidates selected for further consideration will be contacted. This competition will run until the vacancy has been filled.

Please submit a cover letter, resume with three references, salary expectations, certifications, driver's abstract, criminal record check, and vulnerable sector search to:

Attn: Renea Paridaen, CAO
TOWN OF CHURCHBRIDGE
Box 256
Churchbridge, SK S0A 0M0
Fax (306) 896-2910
Phone (306) 896-2240
Email: churchbridge@sasktel.net