

CHIEF OPERATOR

The City of Moose Jaw is seeking to fill a full-time Chief Operator position. Under the direction of the Utilities Supervisor for Water & Wastewater Treatment, the Chief Operator performs various duties related to the operation and maintenance of City Water and Wastewater Pump Stations and Wastewater Treatment Systems, including supervision of Operators doing similar work.

This position will perform the following duties:

- Assume duties of the Utilities Supervisor – Water and Wastewater Treatment in their absence
- Plan, co-ordinate and supervise the labour, equipment and materials for operation
- Assist the Supervisor in staffing functions
- Responsible for current test methods as well as ensuring proper procedures and accurate results and preparation of appropriate reports
- Perform pilot testing of possible new procedures
- Collect and document samples
- Monitor and operate the water distribution reservoirs
- Perform preventative maintenance and repairs to equipment working with specialist technicians as required
- Collect and document all relevant data
- Assist in the preparation of Operating, Equipment and Capital Budgets
- Ensure time entry, work orders, reports and records on staff and activities are completed in an accurate and timely manner, as required
- Perform other related duties as assigned or required

Qualified candidates will have:

- Written and passed Saskatchewan Operator Certification Board exams for Level III Wastewater Treatment, Level III Water Distribution and Level III Wastewater Collection within first six (6) months
- A diploma for Water Resources Engineering Technologies, Environmental Engineering Technologies, Civil Engineering technologies, OR a degree/diploma in a related branch of engineering
- Minimum three years' experience in the operation and maintenance of water & wastewater systems
- Proficient operating and understanding of PLC, SCADA, and Instrumentation systems
- Maintain a valid Class 5 driver's license
- Successful applicant must pass a physical demands assessment

This position requires shift work and includes after hour calls for emergency repairs and work in hazardous and confined space locations.

Salary: \$60,972 to \$72,096 annually

Please submit a resume prior to 5:00 p.m. September 11, 2022, with names of references and clearly indicating Competition #22-44 to:



City of Moose Jaw, Human Resource Services

Fax: (306) 694-4517 or

E-mail: postings@moosejaw.ca

We will contact applicants we wish to consider within 3 weeks of the competition closing

date. All applicants are thanked for their interest.