



Water and Wastewater Utility Operator Small Systems Application

Applicant Contact Information

First Name	Middle Initial	Last Name		
Address	City / Town	Province	Postal Code	
Phone	Email Address			
Employer / Facility Name		Facility Classification		

Applying for (check all that apply):

Small Systems Water

Small Systems Wastewater

Part A - Education

Must provide **one of the following** (and attach proof to this application):

Grade 10, or higher, official high school transcript; or

Grade 10 GED equivalent; or

Other approved equivalent (explain):

Part B - Exams

Must submit all exam marks that are applicable (and attach proof to this application):

Small Systems Water Final Grade _____%

Small Systems Wastewater Final Grade _____%

Part C – Continuing Education Units (CEUs)

I have at least 0.6 CEUs of applicable, approved training as listed below (attach certificates):

Part D - Application Fee

- Enclose a \$150.00 cheque or money order or
 I authorize the Operator Certification Board to charge my credit card \$150.00 for this application: VISA MasterCard American Express

Card Holder Name

Address & Postal Code

Credit Card Number

Expiry Date (month/year)

Signature of Cardholder

Date

Email

Part D - Experience

Attach an experience sheet for each area of certification

I have six (6) months of experience in each of the areas of certification that I am applying:

- Small Systems Water Small Systems Wastewater

Authorization

I hereby certify with my signature that all information contained in this application is true and correct. I understand that any omissions or misrepresentations may result in ineligibility for the certification applied for or revocation of any certificate granted. I also consent to an investigation of my employment record and education background for the purpose of verifying my qualifications for the certificate for which I have applied.

Signature of Applicant

Date

Application Checklist

Ensure to fully complete each section. Incomplete applications and/or applications that do not have all the required documentation attached will not be processed.

- Part A - Submit proof of education with this application
 Part B - Submit proof of exam marks with this application
 Part C - Submit proof of 0.6 CEUs of credit
 Part C - Application fee of \$150.00
 Part D - Submit Summary of Experience pages signed by a qualified supervisor
 Applicant has signed the application verifying all information is accurate

