



City of Prince Albert

WATER AND SEWER MANAGER

Located in the heartland of northern Saskatchewan, the City of Prince Albert is a vibrant and innovative municipality that prides itself on being a family focused community. Situated just minutes from lake country the City of Prince Albert is a recreational paradise that offers all the benefits of big city amenities including access to arts, entertainment and unique cultural experiences. The City is leading the way in creating an active, prosperous and healthy City of opportunity for our residents. We are in search of ambitious, passionate and talented individuals who are looking for a rewarding career that supports work life balance. If you are interested in contributing to this vision, we welcome you to apply at www.citypa.ca. Come enjoy a balanced way of living at the City of Prince Albert.

Core Purpose of Position

The Water and Sewer Manager provides leadership and oversight of the Water and Sewer Division, within the Department of Public Works. The Water and Sewer Manager supervises and oversees the construction, maintenance, integrity and condition of the City's water distribution system, including the storm sewer and waste water collection infrastructure. The Water and Sewer Manager is responsible to manage the staff responsible for providing these services, in accordance with all regulatory requirements, industry best practices, customer service standards and public safety.

Major Duties and Responsibilities

- Provide leadership to the Water and Sewer Division, supervising and scheduling work, and managing the performance of employees in order to meet the division goals.
- Monitor operation of the Water and Sewer system, ensuring all safety, operational and maintenance activities are scheduled and completed.
- Investigate and respond to various Water and Sewer issues forwarded through City Council, senior administration and public inquiries.
- Ensure reports to the Water Security Agency, and any other regulating bodies are completed and submitted accurately.
- Develop and recommend budget requirements for the Water and Sewer Division, and monitor and track expenses.
- Assist in the planning and implementation of utility water and sewer projects and liaise with external consultants providing services in this area.
- Responsible for maintaining the City's water and wastewater systems in compliance with all regulations and operating permits.
- Identify and propose short term and long term plans to be considered for future operating or capital budgets.

Qualifications (Education, Training, Experience)

- A minimum 2 years post-secondary education in an applicable technical field and 5 years' experience or an equivalent combination of education and experience.
- Certification Water Distribution level 3 and Waste Water Collection level 3 or the ability to obtain in a reasonable period of time.
- 5 years progressively responsible work experience.
- A minimum of two years supervisory experience.