



City of  
**Prince Albert**

## **Water Treatment Plant Relief Operator**

**Job Title:**

Water Treatment Plant Relief Operator

**Job Type:**

Permanent Full Time

**Job Category:**

Public Works

**Date Posted:**

October 18<sup>th</sup>, 2021

**Closing Date:**

October 29<sup>th</sup>, 2021

### **Position Overview:**

The City of Prince Albert invites applications for the permanent position of Water Treatment Plant Relief Operator.

### **Function**

Employees in this position are required to relieve in the classifications of Water Treatment Plant and Wastewater Treatment Plant Operator, when the regular employee is absent from duty.

### **Supervision**

Reporting to the Out-of-Scope Manager or designate, performs duties, particularly while in relief of another employee, without direct supervision according to clearly defined procedures.

### **Duties and Tasks**

Acts as operator in relief of Water or Wastewater Treatment Plant Operators and assumes the Operator's schedule and duties.

Assists in performing of repair and maintenance work at the Water and Wastewater Treatment Plant.

Operate relevant equipment as required (i.e. FEL, Bobcat, Tandem axle truck)

Follow the Act, Regulations and policies of Occupational Health & Safety.

Follow Acts, Regulations, Bylaws, Agreements, policies and procedures.

Perform other related work as assigned.



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### **Knowledge Skills and Abilities**

Proven ability to accept responsibility and demonstrate leadership.

Working knowledge of current operating systems, spreadsheets, word processing and database applications.

Ability to communicate effectively and follow instructions both verbally and in writing.

Ability to work with minimal supervision.

Ability to deal effectively with the public and co-workers.

Good organizational skills.

Ability to maintain accurate records and compile data.

Demonstrated basic mechanical and electrical understanding.

Demonstrated ability to operate heavy equipment.

### **Qualifications**

Grade 12.

Post Secondary Diploma in a relevant science or engineering discipline or current Class 2 Certification in Water Treatment

Must possess and maintain a valid Driver's License.

### **Special Conditions**

Security Background Check Required.

Certification in FEL and Bobcat, 3A license

Must complete all other Provincial requirements as deemed necessary from time to time by the Province of Saskatchewan to achieve, update and maintain a valid Class IV Water or Wastewater Treatment Plant Certificate

Required to work shifts when operating as a Water or Wastewater Treatment Plant Operator.

Must be willing to take applicable safety and job-related courses, programs and medical shots.

**To apply please visit the "Jobs" page at [citypa.ca](http://citypa.ca)**